



RECORDING ANIMAL ENCLOSURE MOVES

Contact Species360 Support

As animals/groups move around in your facility from enclosure to enclosure or tank to tank you can record these moves and locations using the Enclosure grid in the Details tab of the animal/group

record. The three topics covered are:

Recording Current and Historic Enclosure moves

<u>Recording Enclosure moves when Allow Multiple Enclosure Assignments is</u> <u>activated</u>

Batch Enclosure Moves

Recording Current and Historic Enclosure Moves

Below we have an animal that is recorded as residing in the Orangutan Enclosure. He is still there as there is no Move Out Date:

En ⊿	Enclosures							
	0	Enclosure Name	Move In Reason	Moved In	Moved Out			
	Prev	Page 1 of 1 Next Page	Size Change	01/07/2001	-			

On 5 January 2018 he needs minor dental surgery and will be held in the Clinic for several days for observations. From the Actions menu select Record Current Enclosure. This selection is to record a move from the most recent enclosure the animal is occupying. ZIMS will automatically record a Move Out date on that enclosure once the move is saved.

En	closures						
⊿	ø 📧	7				ð	Actions -
							Record Current Enclosure
		Enclosure Name	Move In Reason	Moved In	Moved Out	+	Record Historical Enclosure
	G	Orangutans	On-exhibit	01/07/2001	-	8	View/Edit Selected
	Prev	Page 1 of 1 Next Page	Size Change			×	Delete Selected

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ſ	Record Current Enclosure	h - c Atalekana fan dahaila	×
	Move Date *	18/01/2018 Move Time 08:00	1
	Destination Enclosure *	Clinic Room 1 x P 2	-
_	Transfer Reason *	Medical separation (non-routi 👻	
_	Reported By	Sarah Lavin	
	Details	Note Templates 💌 🛞 🛃 💸	
_		В И Ц АВС А - № - 2	
		Ё Ё ∞ 炎 ♥ - □	
		Dentistry work carried out, monitored during recovery at the clinic.	
		🚽 Save 🚫	Cancel

1)The Move Time is not mandatory but you will need it if you are recording more than one move on the same day.

2)The Destination Enclosure is where you are moving the animal in to and is a type ahead drop down list sourced from your Enclosure Tree.

3)The Transfer Reason is a multiple select data standard to select from. This is the reason you are moving the animal INTO the Enclosure, not why you are moving the animal OUT OF its current Enclosure.

4)You can add additional information not captured in the Details box.

Once you Save, the grid displays the move, Move In Reason, and an automatic Move Out date has also been recorded. If you selected multiple Move In Reasons and they don't all fit in the display you can use the hover over feature to see all of them. The hover over feature

also works on the Note icon to see any details added, these can also be viewed in the notes and observations tab.

En∉ ⊿	closu Ø	res <u>Ni</u>	7				
			Enclosure Name	Move In Reason	Moved In	Moved Out	
	-00900	ω	Clinic Room 1	Medical separation (non-routine)	18/01/2018	-	
		ω	Orangutans	On-exhibit	01/07/2001	18/01/2018	
	Pre	ev	Page 1 of 1 N	Page Size Change			

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We now want to record that the orangutan was held in quarantine for 60 days after he arrived. For this scenario we would select Record Historical Enclosure as it is not a move out of the current Enclosure he is occupying.

Enclosures							
4 🕸 🖾 구							ctions -
							Record Current Enclosure
Enclosure	Name	Move In Reason		Moved In	Moved	÷	Record Historical Enclosure
Clinic Room	11	Medical separation (non-rout	tine)	18/01/2018	-	8	View/Edit Selected
Orangutans	S	On-exhibit		01/07/2001	18/01/2	×	Delete Selected
Prev Page 1	of 1 Next	Page Size Change					
Decend Historical Endorm							
Entry of historical enclose	re ure moves does not	automatically update the othe					
enclosure move dates yo Please check the move in	u may have on this n/move out dates of	animal. the other moves and update a	as 💶 🛔				
necessary.	-	-					
Enclosure Name *	Large Animal Qu	arantine 🔎					
Move In	Date *	Time					
	01/05/2001	° 08:00	-				
Move Out	Date		-				
	01/07/2001	08.00					
Transfer Reason *	Quarantine	*					
Supervised By	Sarah Lavin	*					
Details	Note Temp	lates 💌 🛞 🚽	3				
-	<u>в I U</u>	$ABC = \underline{A} + \underline{ab} + c$	2				
-	i≡ i≡	eg 🕺 💞 🕶 🗐					
	Details						
		🚽 Save 🄇	S Cancel				
	- 12242						

1)Note that an Historical Move will not automatically update other enclosure records like the Current Enclosure Move did.

2)You can also record Move Out date which was not available in Current Enclosure. NOTE: If you are recording Historical Enclosure moves that impact the dates for other moves, you may need to adjust those dates as appropriate.

The animal now has a complete enclosure history:

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En 4	closures	2			Actions -
		Enclosure Name	Move In Reason	Moved In	Moved Out
	<u> </u>	Clinic Room 1	Medical separation (non-routine)	18/01/2018	-
	G	Orangutans	On-exhibit	01/07/2001	18/01/2018
	iii 6	Large Animal Quarantine	Quarantine	01/05/2001	01/07/2001
	Prev	Page 1 of 1 Next	Page Size Change		

Recording Enclosure Moves when Allow Multiple Enclosure Assignments is Activated

Allow Multiple Enclosure Assignments lets you put an animal/group in to more than one Enclosure at the same time. To turn on this functionality go to Institution > Institution Preferences > Enclosure Preferences > check Allow Multiple Enclosure Assignment. If this is allowed, ZIMS will not calculate move out dates and you must do them manually.

Here our penguin has access to the Penguin Exhibit, the Penguin Holding Area and the Penguin Nesting Area:

Enclosures	2		Actions -				
	Enclosure Name	Move In Reason	Moved In	Moved Out			
•	Penguin Exhibit	Acquisition Event	Aug/01/2017	-			
G	Penguin Holding	Acquisition Event	Aug/01/2017	-			
G	Penguin Nesting Area	Acquisition Event	Aug/01/2017	-			
Prev	Prev Page 1 of 1 Next Page Size 20 Change						

The Penguin Exhibit will be undergoing renovation so the bird was locked out of it on January 6, 2018. It will have access only to Penguin Holding and Penguin Nesting Area. Record a Current Enclosure Move.





Record Current Enclosure	×						
Please Note: When you move an animal into an enclosure, there is only one record stored for that move. It consists of a move in date, move out date, note, responsible party, and move in reason. On this screen, we are allowing both move in and move out to be recorded. For enclosure move outs, only the move out date will be saved. The note, responsible party, and move in reason will not be saved as it will not overwrite your original values you recorded when you moved the animal in.							
Move Date *	Jan/06/2018 Move Time						
Destination Enclosure	Enclosures P 2						
Current Enclosures 🔇	Penguin Exhibit						
3	 ✓ Penguin Nesting Area ✓ Penguin Holding 						
Transfer Reason	Please Select						
Reported By	Please Select						
Details	Note Templates 💌 🛞 🛃 😲						
4	B I <u>U</u> AB€ <u>A</u> ▼ ^{by} ▼ ⊘						
P	H H @ 💥 🤎 🕶 🔲						
A							
A	Save 🚫 Cancel						

1)Read the Note to understand how the functionality works if you are recording ONLY a Move Out Date which is our example.

2)Do not record a Destination Enclosure.

3)Uncheck Penguin Exhibit.

4)Because you recorded a Move Out only and not a Move Into another enclosure, the lower part of the screen is greyed out.

You can see that the penguin was moved out of the exhibit on 6 January, 2018:

nclosures	Josures							
	Enclosure Name	Move In Reason	Moved In	Moved Out				
•	Penguin Holding	Acquisition Event	Aug/01/2017	-				
•	Penguin Nesting Area	Acquisition Event	Aug/01/2017	-				
•	Penguin Exhibit	Acquisition Event	Aug/01/2017	Jan/06/2018				
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Because the penguins are getting agitated in the smaller areas you allow them access to a room with a small pool. Select Record Current Enclosure Move:

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Record Current Enclosure		×
Please Note: When you more stored for that move. It com- party, and move in reason. out to be recorded. For encl. The note, responsible party overwrite your original value	ve an animal into an enclosure, there is only one record sists of a move in date, move out date, note, responsible On this screen, we are allowing both move in and move losure move outs, <u>only the move out date will be saved</u> , and move in reason <u>will not be saved</u> as it will not tes you recorded when you moved the animal in.	
Move Date *	Jan/15/2018 Move Time	
Destination Enclosure	Enclosures P	
Current Enclosures 🔇	Penguin Nesting Area	
	🗹 Penguin Holding 🗸 Small Pool Room 💙	
Transfer Reason *	Management 👻 3	
Reported By	Sarah Lavin 💌	
Details	Note Templates 💌 🛞 🛃 🤣	
	$\mathbf{B} \mathbf{I} \underline{\mathbf{U}} \mathbf{ABC} \underline{\mathbf{A}} \mathbf{v} \underline{\mathbf{b}}^{\mathbf{y}} \mathbf{v} \mathbf{Q}$	
		-
	🛃 Save 🚫 Can	cel

1)Record the Destination Enclosure

2)As soon as it is selected from the enclosure drop down list it will display under Current Enclosures.

3)Because you have added a Destination Enclosure (a Move In) the bottom part of the screen is activated, so you can add transfer reason, reported by and details.

The grid now displays the three enclosures with access for the penguin, and the Move In date and reason for the new enclosure:

Enc.	Enclosures							Actions •	
		Enclosure Name		Move In Reason		Moved In		Moved Out	
	•	Small Pool Room		Management		Jan/15/2018		-	
	•	Penguin Holding		Acquisition Event		Aug/01/2017		-	
	•	Penguin Nesting Area		Acquisition Event		Aug/01/2017		-	
	\odot	Penguin Exhibit		Acquisition Event		Aug/01/2017		Jan/06/2018	
	Prev Page 1 of 1 Next Page Size Change								

The Exhibit is now renovated and the penguin is given access to it. However access to the Small Pool Room is now removed, Record current enclosure:

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Record Current Enclosure		×					
Please Note: When you move an animal into an enclosure, there is only one record stored for that move. It consists of a move in date, move out date, note, responsible party, and move in reason. On this screen, we are allowing both move in and move out to be recorded. For enclosure move outs, only the move out date will be saved. The note, responsible party, and move in reason will not be saved as it will not overwrite your original values you recorded when you moved the animal in.							
Move Date *	Feb/01/2018 Move Time						
Destination Enclosure	Enclosures P 1						
Current Enclosures 🔇	Penguin Nesting Area						
3	☐ Small Pool Room ✓ Penguin Holding ✓ Penguin Exhibit						
Transfer Reason *	On-exhibit						
Reported By	Sarah Lavin 👻						
Details	Note Templates 💌 🛞 🛃 🤣						
	B I U AB€ A → 22 → 2 ⋮Ξ ⋮Ξ ∞ ∞ ∞ ∞ ∞ ∞ → □						
		-					
	🚽 Save 🚫 Ca	ncel					

1)Select Penguin Exhibit as the Destination Enclosure

2)It will automatically become a Current Enclosure

3)Uncheck Small Pool Room

4) Because you have added a Destination Enclosure (a Move In) the bottom part of the screen is activated, so you can add transfer reason, reported by and details.

En	closures						
⊿	\$	7				۷	Actions -
		Enclosure Name	Move	In Reason	Moved In	Moved Out	
	•	Penguin Exhibit	On-ex	chibit	Feb/01/2018	-	
	•	Penguin Holding	Acqui	sition Event	Aug/01/2017	-	
	•	Penguin Nesting Area	Acqui	sition Event	Aug/01/2017	-	
	•	Small Pool Room	Mana	gement	Jan/15/2018	Feb/01/2018	
	G	Penguin Exhibit	Acqui	sition Event	Aug/01/2017	Jan/06/2018	
	Prev	Page 1 of 1	ext Page Size	Change			



Batch Enclosure Moves

To save you time you can make batch animal enclosure moves. These can be done from an Animal List:

3	Animal						
Search Animals By Identifier/GAN 🖉 🖉 Filter By Institution 🖉 🗄 Your animal lists 🖉 Batch Measurements 🥙							
»	Statistics 2 Inimal List: Western lowland gorillas 8						
	Actions + Add animal(s) to the list X Delete selected animals from list						
		調整 Record Batch Transaction 3 ト Enclosure Move	AName	Common Name	Sex Type		
	Edit animal list name and privacy Single actor for all Asimple Be Contemports		lla gorilla gorilla	Western lowland gorilla	Male		
	☑ (Delete animal list	lla gorilla gorilla	Western lowland gorilla	Male		
	☑ (GOI INTO TERES CONTRACTOR OF THE CONTRACTOR OF T	illa gorilla gorilla	Western lowland gorilla	Male		

1)Select the desired animal list.

2)Select Actions.

3)Select Record Batch Transaction.

4)Select Enclosure Move from the drop down field.

5) Select 'Single entry for all animals' if everything about the enclosure move is the same for each animal.

OR

6) Select 'Custom entry for each animal' if some details differ for each of the enclosure moves (i.e different reasons for moving, different date of move etc.)

Then complete the move screen and Save. The enclosure move will be entered into all of the selected records.

This can also be selected from the animal search grid after populating your search results:

<i>• • •</i>			
Sear	rch Animals By Identifier/	GAN	P 🤉 Filter By
>>	Statistics Search Res	ults 🗵	
	E Actions for selected anim	mal(s) 🗳 🚺	
	Your animal lists	🗸 🔨 Ad	ld nmon Name
	Create new animal list	t (for selected animals)	eldi's monkey
			eldi's monkey
	Make a simple batch a	2 / marmoset	
	Open selected animal	(s)	my marmoset
		Cebuella pygmaea	Pygmy marmoset
		Cebuella pygmaea	Pygmy marmoset
		Cebuella pygmaea	Pygmy marmoset
		Saguinus bicolor	Pied tamarin
	🗹 😡	Saguinus bicolor	Pied tamarin
		Saguinus bicolor	Pied tamarin
		Saguinus bicolor	Pied tamarin



Select the relevant animals and then Click 'Actions for Selected animals'
 Select 'Make a simple batch action (for selected animals)'

When the Simple Batch Action pop up opens:

ŋ	Simple Batch Action	×	I
h	Select animals	م	I
h			Ī
N			Ī
N			I
d	Number of Specimens	5	I
d	Select transaction type	Enclosure Move	I
e		_	I
e			I
e		A	I
i		Single entry for all Animals 🚟 Custom entry for each animal 🚫 Cancel	I

1) This field will automatically populate from the previously selected animals.

2) Select 'Enclosure move' from the dropdown list

3) Select 'Single entry for all animals' if everything about the enclosure move is the same for each animal.

OR

4) Select 'Custom entry for each animal' if some details differ for each of the enclosure moves (i.e different reasons for moving, different date of move etc.)

Then complete the move screen and Save. The enclosure move will be entered into all of the selected records.

Editing batch enclosure moves

To edit an enclosure move, go to the animals record > Enclosures > Actions > View/edit selected.

Enclo	osures					
4	2) <u>e</u>]	2	2	Actions -		
						Record Current Enclosure
		Enclosure Name	Moved In	Moved Out	4	Record Historical Enclosure
	Θ	Orangutans	Jul 01, 2001	-		View/Edit Selected
	Prev	Page 1 of 1 Next Page Size 20	Change		×	Delete Selected

If your institution allows for Multiple Enclosure assignments, then editing an enclosure move that was part of a batch will only edit that single enclosure move and not the whole batch.



If your institution only allows for Single Enclosure assignments, when editing an enclosure move that was part of a batch you will be met with a pop up that will ask you to specify whether you are editing the entire batch or only this enclosure move.

3			-		
Batch Enclosure Move S	ave				×
This enclosure move was enclosure moves, or only	created from a this enclosure	a batch entry. Do you want move?	t to update the	entire batch of	
	Entire batch	Only this enclosure move	Cancel		

If you select 'Entire batch' the changes will be applied to all animals included within the batch move.

If you select 'Only this enclosure move' another pop-up will open to alert you that this enclosure move will be excluded from any future batch edits.



Note: If an enclosure move is carried out on a single animal after a batch enclosure move, this animal will no longer be included in the batch, and it's previous batch move will need to be edited independently.

If any notes were recorded in the Details field when carrying out a batch Enclosure move then it is **not** possible to edit these later through the notes and observations page, this must be done through the enclosure tab. Note that the 'View/Edit selected' and 'Delete Selected' options are greyed out to prevent this.

Details More Details Note & Observation ² Major Life Event My Transactions								
🤣 🜆 Export to Excel 🎝 Export to PDF 🔊 Actions 🗸 🔲 Show Group History								
Date 👻	Note Types/Subtypes	Note Types/Subtypes			Note			
23/07/2023 Management > Internal Move Information			1	Animal Move To Different Enclo	Batch note on an enclosure move.			
		÷	Add New Note					
	·	÷	Add New Observation					
		ø	View Selected					
	ſ	8	View/Edit Selected					
		0	Delete Selected					

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