

Global information serving conservation.



Activity Report – Manner of Death Export

Activity Report Export to RAW EXCEL to Filter on Manner of Death

Contact Species360 Support

This is a workaround for a future capability to search based on the manner of death for your death transactions within the Transaction Report in ZIMS.

1. Run an Activity report for your desired date range but only include: Event Type= deaths. And, Export For Raw Excel.

Run Report 💽 Export For Raw Excel Favo	urite Search Filters 🛛 😵 🛃 🖓			
NOTE: Recently entered data may not appear on	reports for 180 seconds after it was entered.			
Report Start Date *	Taxonomic Scope			
Jun 01, 2016	Filter By Taxonomy			
Report End Date *	Include Taxonomy below selected level			
Jun 08, 2017	Enclosure			
Date Range Filter	Search For Enclosure			
Event Date	Include Enclosures Below			
Event Type Deaths Select All	Group By			
Entered By	GAN			
Please Select	Include Provisional Data			
Print Type	Show Only Provisional Data			
▲4 O Letter				

2. In excel output, Insert two blank columns to the right of Column I



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3. Highlight column I, under Data tab in Excel, choose Text to Columns

4. Step 1 of 3 \rightarrow Choose= Delimited

Step 2 of 3 \rightarrow (A) by using: Delimiter= Other ...enter a colon as delimiter ":" (B) You will see the data preview below (C)

Convert Text to Columns Wizard - Step 1 of 3	Convert Text to Columns Wizard - Step 2 of 3					
The Text Wizard has determined that your data is Fixed Width. If this is correct, choose Next, or choose the data type that best d Original data type Choose the file A at best describes your data: Choose the file A at best describes your data: Choracters such as commas or tabs sep Fixed width - Fields are aligned in columns with space	This screen lets you set the delimiters your data contains. You can see how your text Delimiters Iab Semicolon Comma Space Other: Delimiter: * Data preview					
Preview of selected data: EventDetails Death:Euthanasia, medical: : Some form of compare Death:Euthanasia, medical: Chronic disease: Death:Euthanasia, medical: : Death:Euthanasia, medical: : Cancel	EventDetails Death Euthanasia, medical Death Euthanasia, medical Death Euthanasia, medical Death Euthanasia, medical Death Natural/Non-euthanasia Death Euthanasia, medical Cancel < gack					

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5. Complete the action – if you followed step 2 you will not lose data, otherwise, this it will overwrite columns J (RecordedBy) and K (ActualTransactionDate)



6. Now you can filter on column j= manner of death in much more useful way

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Other topics:

• How to Run Activity Report

Revised 3 January 2020

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