

Activity Report – Manner of Death Export

Activity Report Export to RAW EXCEL to Filter on Manner of Death

[Contact Species360 Support](#)

This is a workaround for a future capability to search based on the manner of death for your death transactions within the Transaction Report in ZIMS.

1. Run an Activity report for your desired date range but only include: Event Type= deaths. And, Export For Raw Excel.

The screenshot shows the 'Activity Report' window. At the top, there are buttons for 'Run Report' and 'Export For Raw Excel', with the latter highlighted by a red box. Below this, there's a note: 'NOTE: Recently entered data may not appear on reports for 180 seconds after it was entered.' The main area contains several filter sections: 'Report Start Date' (Jun 01, 2016), 'Report End Date' (Jun 08, 2017), 'Date Range Filter' (Event Date), 'Event Type' (Deaths, highlighted with a red box), 'Entered By' (Please Select), 'Print Type' (A4 selected), 'Taxonomic Scope' (Filter By Taxonomy), 'Enclosure' (Search For Enclosure), and 'Group By' (GAN). There are also checkboxes for 'Include Taxonomy below selected level', 'Include Enclosures Below', 'Include Provisional Data', and 'Show Only Provisional Data'.

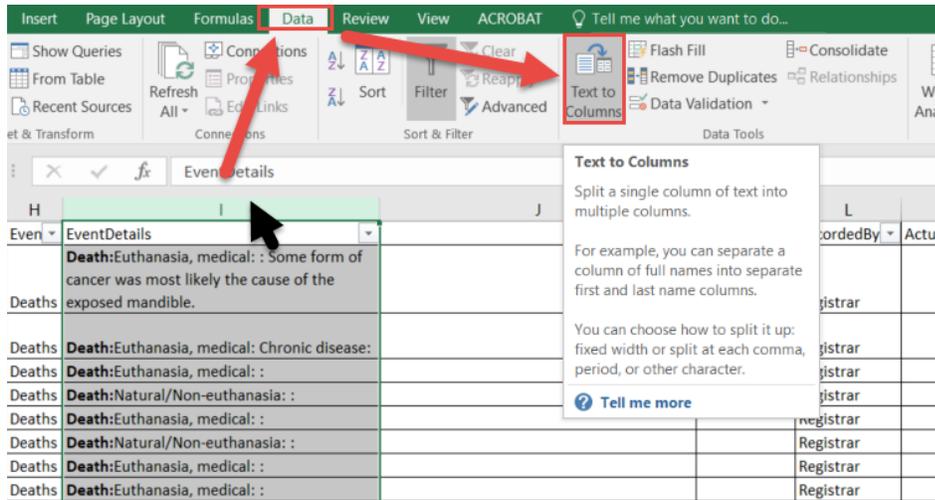
2. In excel output, Insert two blank columns to the right of Column I

The screenshot shows an Excel spreadsheet with a table of death records. The table has columns for 'EventDetails', 'Registrar', and 'Date'. A context menu is open over column I, showing options like 'Cut', 'Copy', 'Paste Special...', 'Insert', 'Delete', 'Clear Contents', 'Format Cells...', 'Column Width...', 'Hide', and 'Unhide'. A green box highlights the 'Insert' option, and a red arrow points to it. A text box says 'Insert 2 blank Columns as J and K'.

EventDetails	Registrar	Date
Death:Euthanasia, medical: : Some form of cancer was most likely the cause of the exposed mandible.	Registrar	4/17/2017
Death:Euthanasia, medical: Chronic disease:	Registrar	4/17/2017
Death:Euthanasia, medical: :	Registrar	4/17/2017
Death:Natural/Non-euthanasia: :	Registrar	4/17/2017
Death:Euthanasia, medical: :	Registrar	4/17/2017
Death:Euthanasia, medical: :	Registrar	4/17/2017
Partial Death In Group:0.0.100: Euthanasia, management: :	Registrar	4/17/2017
Death:Euthanasia, medical: :	Registrar	4/17/2017
Death:Euthanasia, medical: :	Registrar	4/17/2017

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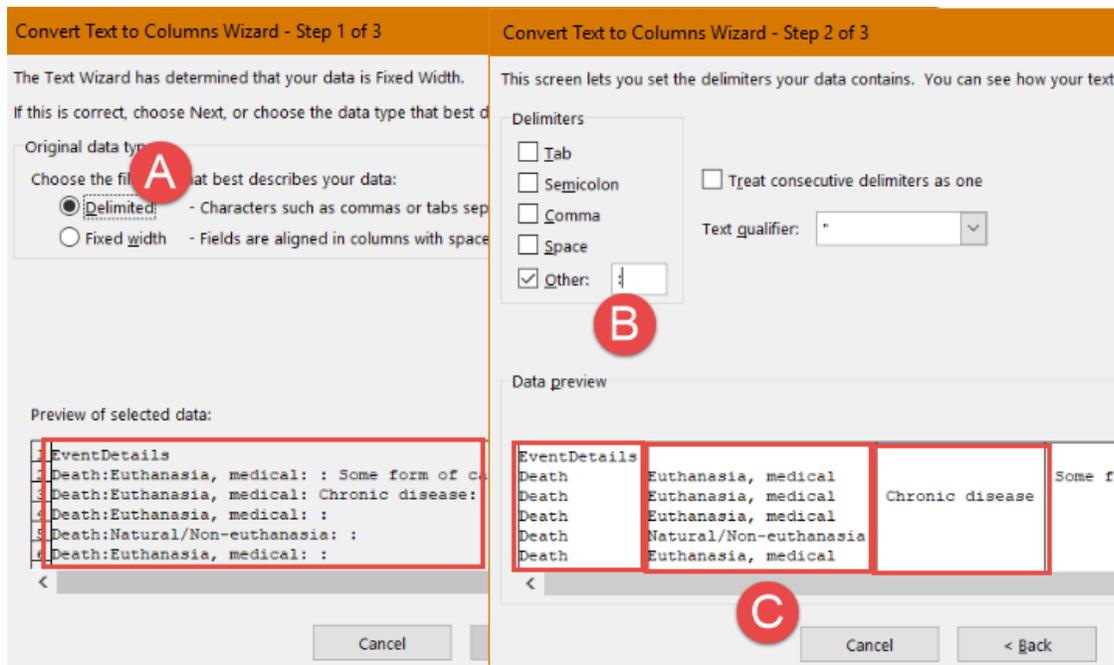
3. Highlight column I, under Data tab in Excel, choose Text to Columns



4. Step 1 of 3 → Choose= Delimited

Step 2 of 3 → (A) by using: Delimiter= Other ...enter a colon as delimiter ":" (B)

You will see the data preview below (C)



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- Complete the action – if you followed step 2 you will not lose data, otherwise, this it will overwrite columns J (RecordedBy) and K (ActualTransactionDate)

I	J	K
EventDetails	RecordedBy	ActualTransactionDa
Death:Euthanasia, medical: : Some form of cancer was most likely the cause of the exposed mandible.	Registrar	8/1/2016 12:00
Death:Euthanasia, medical: Chronic disease:	Registrar	1/31/2017 12:00
Death:Euthanasia, medical: :	Registrar	3/1/2017 12:00
Death:Natural/Non-euthanasia: :	Registrar	5/5/2016 12:00
Death:Euthanasia, medical: :	Registrar	1/27/2017 12:00
Death:Natural/Non-euthanasia: :	Registrar	2/15/2017 12:00
Death:Euthanasia, medical: :	Registrar	2/25/2017 12:00
Death:Euthanasia, medical: :	Registrar	4/11/2017 12:00
Partial Death In Group:0.0.100: Euthanasia, management: :	Registrar	6/16/2016 12:00
		2/28/2017 12:00
		4/7/2017 12:00
		6/14/2016 12:00
		11/4/2016 12:00
		12/16/2016 12:00

- Now you can filter on column j= manner of death in much more useful way

Select only the Manners of Death you wish to see below in the filter

Text Filters

Search

(Select All)

0.0.100

0.1.0

1.0.0

2.0.0

Euthanasia, management

Euthanasia, medical

Natural/Non-euthanasia

(Blanks)

Other topics:

- [How to Run Activity Report](#)

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