



Enclosures-Merging

Enclosures can be merged for two reasons - 1) to cleanup errors and 2) actual physical merge. It is important that you select the correct merge screen as the results are different.

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Merge to Clean Up Errors

An enclosure merge to clean up errors is used to correct your enclosure list and remove duplicated/incorrect entries. Most of these entries are the result of migrated data from ARKS (the Species360 software prior to ZIMS). In this merge one enclosure is retained while the other is made inactive and you cannot place animals in it.

In the example below there are two references to the same enclosure - River Tank and Rivers Tank:



From within the Enclosure module, select Merge Enclosures > Merge Enclosures (cleanup errors).





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First Enclosure * 1	Rivers Tank ×	Q	
Second Enclosure * 2	River Tank ×	P	
Merge Into * 3	River Tank	~	
Merge Reason * 4	Duplicate Entry	~	
Merge Date * 5	May 03, 2013		=
Approved By 6 Details 7	Please Select	*	
No	ote Templates 🛛 👻 🎯	2	
Β Ι <u>U</u> ΑΒ€ <u>Α</u> • <u>Φ</u> •			

- 1) First Enclosure one of the enclosures you are merging (the order does not matter)
- 2) Second enclosure the other enclosure you are merging (the order does not matter)
- 3) Merge Into the enclosure that you want to retain (merge the other enclosure into)
- 4) Merge Reason why you want to merge the enclosures
- 5) Merge Date the date you want to merge the enclosures
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- 6) Approved By sourced from your staff list, who approved the merge
- 7) Details additional information about why you are merging the enclosures

You have the option to transfer any Notes recorded on the merged enclosure into the retained enclosure.

Merge Date *		Oct 25, 20)19	0
Warning				×
Do you want the n	otes from the m	erged enclosu	re included in t	he new enclosure?
	Yes	No	Cancel	

The merged Enclosure will no longer be displayed in the Enclosure Tree (left) unless you select to Include Inactive Enclosures (right).





4 8 8 7		Actions •
Enclosure Name	Moved In	Moved Out
😡 Rivers Tank	Apr 28, 2013	5
😡 Tank One	May 07, 2012	Apr 28, 2013
		Actions -
Enclosure Name	Moved In	Moved Out
Enclosure Name	Moved In Apr 28, 2013	Moved Out

For any current occupants recorded as being in the merged enclosure (the one that was NOT retained) (top), the enclosure record will be automatically changed to the enclosure that was retained (bottom). The Move In and Moved Out dates will not be changed.



closure Name	Supervised By
ver Tank	~
oved In Date	Moved In Time
or 28, 2013	Moved Out Time
oved Out Date	
ransfer Reason	
On-exhibit	
etails Previous Enclosure RIVERS 1	TANK has been replaced with RIVER TANK due
etails Previous Enclosure RIVERS 1 to merge to clean up errors	TANK has been replaced with RIVER TANK due

In addition, a note will be added to the Details of that enclosure move in the animal record that the enclosure was changed due to a merge for cleanup errors.

You will no longer be able to place any occupants into the merged Enclosure.

Physical Merge

This merge is performed when two enclosures are actually physically merged together to (usually) form a larger enclosure. With this merge a new enclosure is created and both merged enclosures become obsolete. For this merge, from the Enclosure module, select Merge Enclosures > Merge Enclosures (actual physical merge).





First Enclosure * 1	First Enclosure	2	-
Second Enclosure * 2	Second Enclosure	P	
New Parent Enclosure/Tank * 3	New Parent Enclosure/Tank	P	
New Category * 4	Terrestrial	~	
New Type * 5	Exhibit	~	
New Enclosure Name * 6			
Merge Reason * 7	Please Select	~	
Merge Date * 8	May 07, 2013		1
Approved By 9	Please Select	~	
Details 10			
Note Te	emplates 💽 🛞 🛃	3	
В І Ц АВС А + № + Ё	≣]≡		

1. and 2. First and Second Enclosure - The two enclosures that you wish to merge. Order does not matter.

- 3. New Parent Enclosure/Tank The Parent Enclosure for the new enclosure
- 4. New Category The Category of the new enclosure
- 5. New Enclosure Type The Type of the new enclosure
- 6. New Enclosure Name The name of the new enclosure
- 7. Merge Reason The reason why the enclosures are being merged
- 8. Merge Date The date of the merge
- 9. Approved By The staff member who approved the merge
- 10. Details Any additional information not gathered in the above fields.

The two merged enclosures (in this example Dog Holding and Dog House) (left) will be replaced in the enclosure tree by the new enclosure (in this example Dog Barn) (right).







To display the merged enclosures in the tree you will need to check "Include Inactive Enclosures".

Endosure Statistics Enclosure Tree Vieu 🗷
🜮 🕾 Alphabetize selected 🛛 🕾 Collapse All 🛛 😌 Expand All 🎧 📝 Include Inactive Enclosures
 Legend: ⁽¹⁾ Terrestrial Enclosure ⁽¹⁾ Aquatic Enclosure Enclosure tree order can be arranged by dragging and dropping items in the tree. Your preference
Bird Land
Dog Barn
Dog House
⊕ ∰ Hoofstock Barn ⊕ ∰ test 2



osures					
Enclosure Name	Moved In	Moved Out			
😡 Dog Barn	May 06, 2013	-1			
😡 Dog Holding	May 01, 2013	May 06, 2013			
😡 Dog House	Apr 14, 2013	May 06, 2013			
AUDUBON	Feb 13, 2013	Apr 14, 2013			

For any current occupants of the merged enclosures, a move will automatically be recorded into the new enclosure on the date recorded for the merge.

nclosure Name	Supervised By
Dog Barn	~
Moved In Date	Moved In Time
May 06, 2013	Moved Out Time
Hoved Out Date	
v	
Transfer Reason	
Enclosure Merge	
Details	
Details Move into DOG BARN has b of DOG HOLDING with DOG	een recorded due to an actual physical merge i HOUSE

In addition, an automatic note will be recorded for that move describing why the move was made. You will no longer be able to move any animals/groups into either of the merged enclosures.

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Searching for Merges

You can find any Enclosure merges by using the searches available in the Enclosure module left hand expandable search box.

To find clean up merges, use the Clean Up Error Search box.

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Image: Select	Search for enclosures		
K Enclosure Search Maintenance Search Enclosure Alert Search Enclosure Alert Search Actual Physical Merge Search Actual Physical Merge Search Cleanup Error Search Retained (Merge Into) Enclosure 1 Search Enclosure Perged Enclosure Merge Reason 3 Please Select Merge Date To 5 Please Select Please Select Please Select Please Select Please Select		3	
Enclosure Search		**	Encl
Maintenance Search Enclosure Alert Search Actual Physical Merge Search Cleanup Error Search Retained (Merge Into) Enclosure Search Enclosure Merge Cascon Merge Reason Please Select Merge Date To Merge Date To Approved By Comparison Reset Reset Reset Reset Reset Reset Reset Rese	Enclosure Search		
Enclosure Alert Search Actual Physical Merge Search Cleanup Error Search Retained (Merge Into) Enclosure Search Enclosure Merged Enclosure Merge Reason Please Select Merge Date To Merge Date To Retained Search Please Select Merge Select Merg	Maintenance Search		
Actual Physical Merge Search	Enclosure Alert Search		
Cleanup Error Search Retained (Merge Into) Enclosure 1 Search Enclosure Merged Enclosure Search Enclosure Merge Reason Merge Reason Please Select Merge Date To Search Enclosure Please Select Merge Date To Search Enclosure	Actual Physical Merge Search		
Retained (Merge Into) Enclosure 1 Search Enclosure 2 Search Enclosure 2 Search Enclosure 2 Merge Reason 3 Please Select v Merge Date From 4 Merge Date To 5 Approved By 6 Please Select v Reset Search	Cleanup Error Search		
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Merged Enclosure 2 Search Enclosure Merge Reason 3 Please Select Merge Date From 4 Merge Date To 5 Merge Date To 5 Merge Date To 5 Merge Select Merge Select Merge Select Merge Select Merge Rease Select Merge Date To 5 Merge Select Merge Date To 5	Search Enclosure 🧳	Э	
Search Enclosure	Merged Enclosure 2		
Merge Reason 3 Please Select Merge Date From 4 Merge Date To 5 Merge Date To 5 Approved By 6 Please Select Reset Q Search Measurement Template Search	Search Enclosure	0	
Please Select Merge Date From 4 Merge Date To 5 Approved By 6 Please Select Reset Q Search Measurement Template Search	Merge Reason 3		
Merge Date From 4 Merge Date To 5 Merge Date To 5 Approved By 6 Please Select Reset Reset Measurement Template Search	Please Select		
Merge Date To 5 Merge Date To 5 Approved By 6 Please Select Reset Q Search Measurement Template Search	Merge Date From 4		
Merge Date To 5 Approved By 6 Please Select Reset Q Search Measurement Template Search	3		
Approved By 6 Please Select Reset Reset Measurement Template Search	Merge Date To 5		
Approved By 6 Please Select Reset Reset Search Measurement Template Search	3		
Please Select	Approved By 6		
Reset Q Search	Please Select 👻		
Measurement Template Search	And Oc		
Measurement Template Search	🖓 Reset 🧠 Si	sarcn	
	Measurement Template Search		

 Retained (Merge Into) Enclosure the enclosure that has been kept (the merged enclosure has been merged into it)
 Merged Enclosure - the enclosure that had been merged into (made inactive) the retained enclosure
 Merge Reason - why the enclosures were merged
 Merge Date From - first possible date of the merge
 Merge Date To - last possible date of the merge
 Approved By - staff member who approved the merge

The results grid will display both the Retained and the Merged Enclosures as hyperlinks.

			. 😀	 	
>>	Cleanup Error Search Result 🗵				
	Retained A	Merged		Reason	Date
	River Tank	Rivers Tank	<u>.</u>	Duplicate Entry	Oct 25, 2019

To find physical merges, use the Actual Physical Merge Search box.





Enclosure		
Search for enclosures		P 4
	~	Enclosure S
Enclosure Search	-	
Maintenance Search	•	
Enclosure Alert Search	-	
Actual Physical Merge Search	•	
Original Enclosure 1		
Search Enclosure		
New Enclosure Name 2		
Search Enclosure		
Merge reason 3		
Please Select 🗸		
Merge date from 4		
3		
Merge date to 5		
Approved by 0		
Please Select		
🗱 Reset 🛛 🔍 Searc	h	
Cleanup Error Search	-	
Measurement Template Search	•	
Nutra (Observation Council	-	

 Original Enclosure - one of the two enclosures that were merged
 New Enclosure Name - the name given to the new enclosure resulting from the merge
 Merge Reason - the reason recorded for the merge
 Merge Date From - earliest date of the merges you are searching for
 Merge Date To - last date of the merges you are searching for
 Approved By - staff member who approved the merge

The results grid displays the original enclosures (in red box) and the new enclosure as hyperlinks.

Sear	ch for enclosure)S		9	💠 Add New 🛛 🗄 Tree View	Associated Life Supports	Merge Enclosures •	Batch Measu
»	Enclosure Statis	tics	Actual Physical M	1e 🗵				
	Merge	Origina	al	3	New	Reason	Approved	
	May 06, 2013	Dog H	olding,Dog House		Dog Barn	Renovation		

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