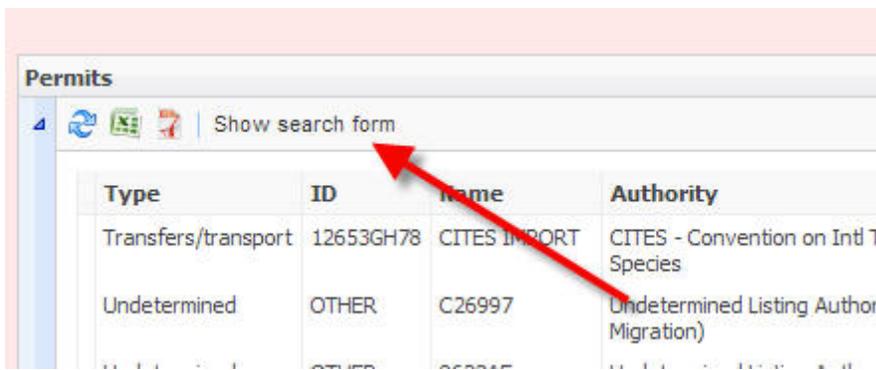


Search Within a Grid

[In-Line Filter a Grid to Find Specific Results](#)

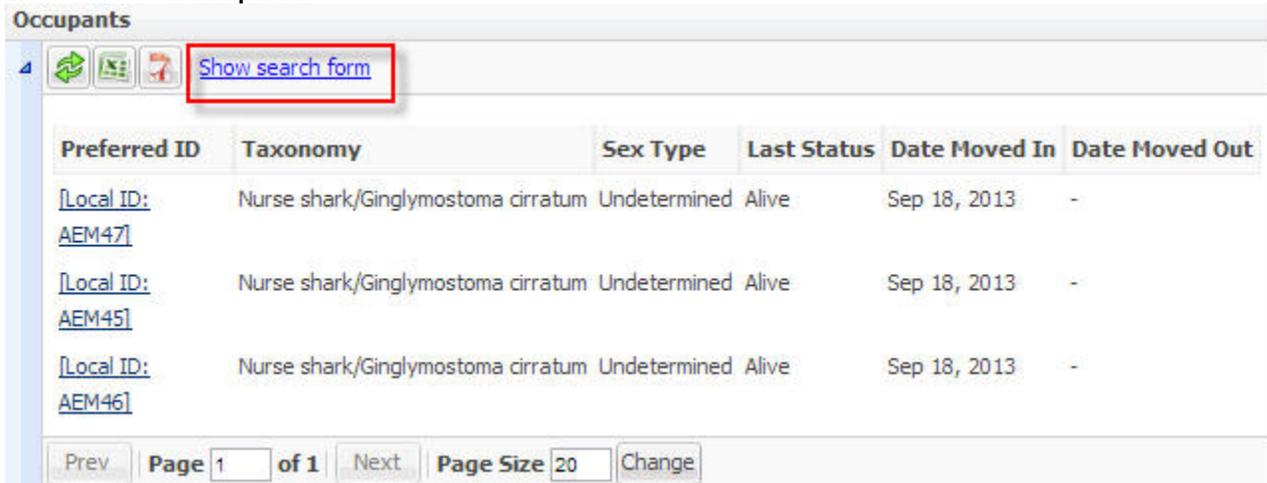
[Contact Species360 Support](#)

Many of the grids in the different modules have search forms built into them that allow you to search for information contained in that grid. We will look at three grids as examples - permits and transponders under My Institution and occupants under Enclosures.



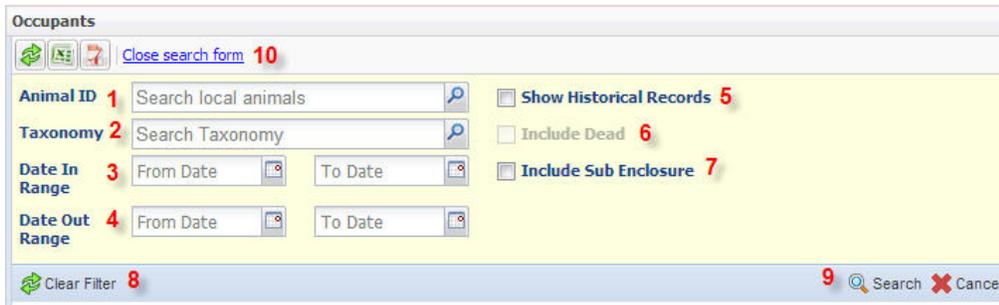
If there is a search form available in the grid it will display to the right of the export icons.

Enclosures - Occupants



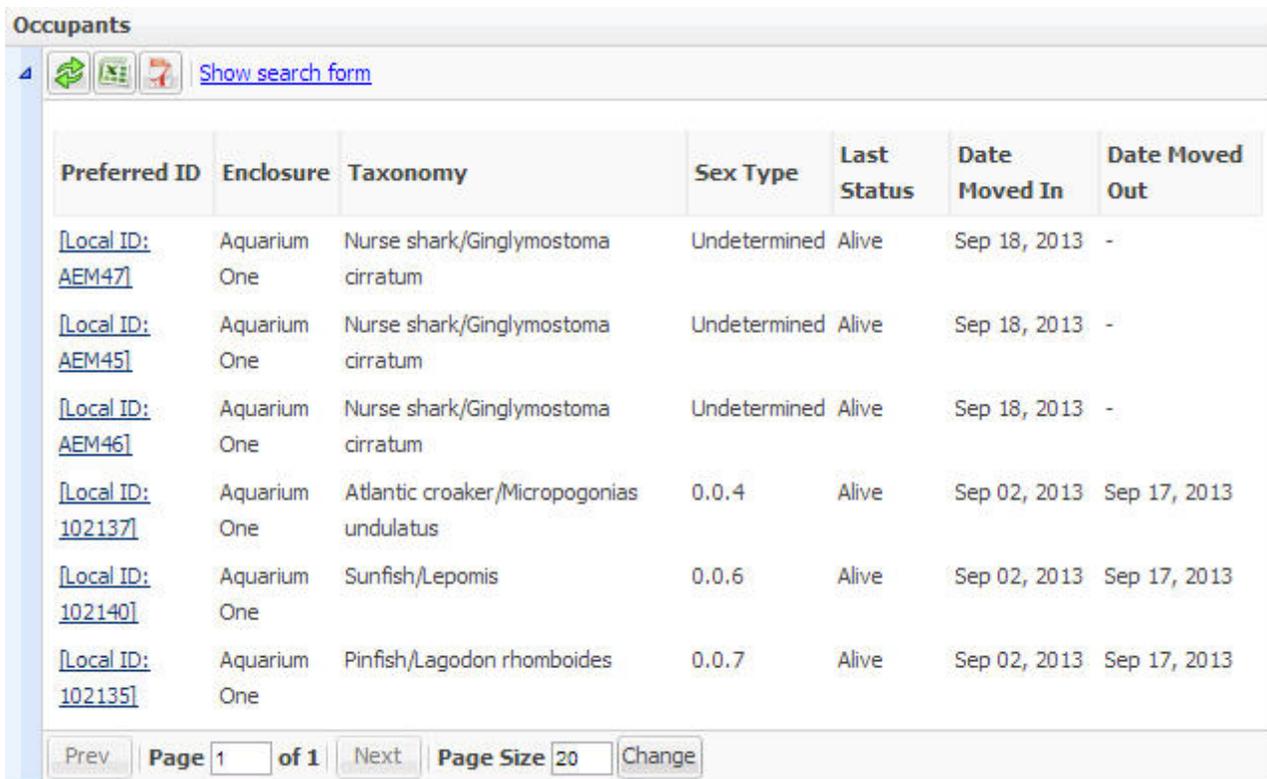
Only the current occupants of an Enclosure display in the grid as the default. To find other animals that have occupied the enclosure you can use the search form.

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The screenshot shows the 'Occupants' search interface. It includes a 'Close search form' button (10), search fields for 'Animal ID' (1), 'Taxonomy' (2), 'Date In Range' (3), and 'Date Out Range' (4). There are checkboxes for 'Show Historical Records' (5), 'Include Dead' (6), and 'Include Sub Enclosure' (7). A 'Clear Filter' button (8) and 'Search' (9) and 'Cancel' buttons are also visible.

1. Animal ID - This allows you to find if a specific individual/group has occupied the enclosure.
2. Taxonomy - This allows you to find if any members of a specific taxonomy have occupied the enclosure.
3. Date In Range - Use the From and In dates to search for animals that were moved into the enclosure during a specific time range.
4. Date Out Range - Use the From and To dates to search for animals that were moved out of the enclosure during a specific date range.
5. Show Historical Records - This must be checked to occupants that are no longer currently in the enclosure.
6. Include Dead - This will not be activated unless the Show Historical Records box above is checked.
7. Include Sub Enclosure - If this is checked the application will also search for animals that were held in any child, or sub, enclosures of this enclosure using the placement in the enclosure tree.
8. Clear Filter - Selecting this will clear any entries in the search form fields and bring the grid back to default display.
9. Search - Selecting this will start the search.
10. Close Search Form - Selecting this will close the expanded search box.



The screenshot shows the 'Occupants' search results table. The table has columns for Preferred ID, Enclosure, Taxonomy, Sex Type, Last Status, Date Moved In, and Date Moved Out. The results show six rows of data for animals in the Aquarium enclosure.

Preferred ID	Enclosure	Taxonomy	Sex Type	Last Status	Date Moved In	Date Moved Out
[Local ID: AEM47]	Aquarium One	Nurse shark/Ginglymostoma cirratum	Undetermined	Alive	Sep 18, 2013	-
[Local ID: AEM45]	Aquarium One	Nurse shark/Ginglymostoma cirratum	Undetermined	Alive	Sep 18, 2013	-
[Local ID: AEM46]	Aquarium One	Nurse shark/Ginglymostoma cirratum	Undetermined	Alive	Sep 18, 2013	-
[Local ID: 102137]	Aquarium One	Atlantic croaker/Micropogonias undulatus	0.0.4	Alive	Sep 02, 2013	Sep 17, 2013
[Local ID: 102140]	Aquarium One	Sunfish/Lepomis	0.0.6	Alive	Sep 02, 2013	Sep 17, 2013
[Local ID: 102135]	Aquarium One	Pinfish/Lagodon rhomboides	0.0.7	Alive	Sep 02, 2013	Sep 17, 2013

At the bottom of the table, there are navigation controls: 'Prev', 'Page 1 of 1', 'Next', 'Page Size 20', and 'Change'.

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The results of the search will now display in the enclosure occupants grid, including the date moved out of the enclosure if Show Historical Records was checked.

My Institution - Permits

Permits					
Type	ID	Name	Authority	Status	Type
Transfers/transport	12653GH78	CITES IMPORT	CITES - Convention on Intl Trade in Endangered Species	Granted/Iss	Records
Undetermined	OTHER	Item #142148	Undetermined Listing Authority (ZIMS Data Migration)	Undetermined	
Undetermined	OTHER	LNGP-08-011	Undetermined Listing Authority (ZIMS Data Migration)	Undetermined	
Undetermined		pinioned left	Undetermined Listing Authority (ZIMS Data Migration)	Undetermined	

All of your permits display in the permits grid. To find permits for specific filters use the search form.

Permits

Close search form 12

1 Permit Name
2 Permit ID
3 Permit Type
4 Permit Status
5 Listing Authority

6 Effective Date to
7 Expiry Date to

8 Assigned To
 Institution
 Staff
 Animal
 Enclosure
 9

10 Search
11 Clear Filter

1. Permit Name - This is the name your institution gave to the permit.
2. Permit ID - This is the ID your institution gave to the permit. In most cases it will be the permit number per the issuing authority.
3. Permit Type - The general type of permit you are looking for.
4. Permit Status - The current status that you have assigned to the permit.
5. Listing Authority - The agency you received the permit from.
6. Effective Date - The date the permit became effective.
7. Expiry Date - The date the permit will expire.

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8. Assigned To - What entities the permit has been assigned to. Checking this will activate the four radio buttons below.
9. ID field - The specific institution, staff, animal or enclosure the permit has been assigned to.
10. Search - Selecting this will start the search.
11. Clear Filter - Selecting this will clear all of the fields in the search screen and bring the grid back to default display.
12. Close search form - Selecting this will close the expanded search form.

Type	ID	Name	Authority	Status Type	Effective Date	Expiration Date	Assignments
Undetermined	OTHER	C26997A	Undetermined Listing Authority (ZIMS Data Migration)	Granted/Issued (Final)-Unconditional	Jul 01, 2013	Jul 01, 2015	No Assignment Recorded (add new)

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Any permits that match your search filters will be displayed. Above we searched for permits with expiration dates in 2015.

My Institution - Transponders

Animal ID	Transponder ID
MIG12-29407899	*032*876*544
MIG12-29901919	*056*311*867
MIG12-29901918	*056*318*039 AVID
MIG12-30074763	*109*119*041
PLT12-00298	*none found this date
MIG12-28561580	*none when recd at

The transponders in your inventory will display in the Transponders grid. If you want to search for a specific transponder use the search form.

Transponders

Close search form 7

Transponder ID 1 Status 2 Transponder Make 3

 Please Select Please Select Include transponders in dispositioned animals 4

5 Search | Clear Filter 6

1. Transponder ID - The transponder number. This must be entered exactly as you recorded it.
2. Status - The current status of the transponder
3. Transponder Make - What you recorded as the transponder maker.
4. Include transponders in dispositioned animals - If this is checked the search will find animals that have died or left your institution. If it is not checked it will search for only your current animals.
5. Search - Selecting this will start the search.
6. Clear Filter - Selecting this will clear the filters recorded in the search screen and bring the grid back to default display.
7. Close search form - Selecting this will close the expanded search screen.

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Transponders

Close search form Actions ▾

Status: Available ▾
 Transponder Make: Please Select ▾
 Include transponders in dispositioned animals

Search | Clear Filter

Animal ID	Transponder ID	Model	Status	Made By
	00 0065 0B1E		Available	
	00 0631 C32A		Available	
	000-698-50F1		Available	
	041 305 629		Available	
	333-333-3333		Available	Trovan Ltd
	47377C3565		Available	
	555-555-5555		Available	

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The results of any transponders that match your search filters will display in the grid. Above we searched for transponders with a status of available.

Revised 10 August 2017

** Species360 Organizational name change added on 07/18/2016*