

Clearing your Cache

Deleting all the temporary data from your browser to resolve atypical problems not caused by ZIMS.

[Contact Species360 Support](#)

There are several ways to clear your cache. When using Internet Explorer, the easiest and fastest way is to hit F5 on your keyboard.

- **In Google Chrome:**
To open Settings on Chrome click the menu icon in the upper right corner of the browser to the right. Click settings on the bottom of the menu.
A faster way to get there is to press ^ Control+⇧ Shift+⌘ Delete on a PC, or if you're using a Mac ⇧ Shift+⌘ Command+⌘ Delete.
- From settings, click "Show advanced settings...". It's located at the very bottom of the settings section.
- Scroll to the privacy section and click "Clear browsing data".
- Select "Empty the cache". Uncheck all other options to avoid deleting browser history, cookies and other things you may wish to retain. Change "Obliterate the following items from" to "the beginning of time".
- Press "Clear browsing data". You are done.

In Chrome v1 - v9:

- Once your browser is open, select the Tools menu (the wrench in the upper-right corner) and select Options (Preferences on Mac).
- On the Under the Hood tab, click the Clear Browsing data... button.
- Select the Empty the cache check-box.
- You can also choose the period of time you wish to delete cached information using the Clear data from this period dropdown menu.
- Click the Clear Browsing Data button.
- In Safari for iOS, iPhone and iPad:
 - Click on Settings from the home page.
 - Scroll down until you see "Safari." Click on it to bring up the option page.
 - Click "Clear Cookies and Data." A popup box will appear. Click "Clear Cookies and Data" again to confirm your choice.
- In Safari for Mac OS X:
 - Once your browser is open, click the Safari menu and select Empty Cache.
 - Click Empty.
- In Safari for Windows:
 - Once your browser is open, click the gear icon on the top right.
 - Select "Reset Safari..." This will prompt a screen to open.
 - Select "Remove all website data" at the very bottom of the prompt. Check or uncheck any other categories you want reset.
 - Click "Reset".
- In Internet Explorer 9, 10, and 11:
 - Once your browser is open, click the gear icon at the top right to open the Settings menu. Then, select Safety and Delete Browsing History....
Or, alternately, you may simply press ^ Ctrl+⇧ Shift+⌘ Delete to open the Delete Browsing History window.

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- Select Temporary Internet Files. You will also need to uncheck all of the other boxes, especially Preserve Favorites website data. This option makes the window also delete objects from websites in your Favorites folder, which is necessary to completely clear your cache.
- Click the Delete button near the bottom of the window to perform the operations (i.e. clear your cache by deleting temporary files).
- Your computer will work for a moment, and then the process will be complete. You've successfully cleared Internet Explorer 9's Cache!

In Internet Explorer 8:

- Once your browser is open, click the Tools menu. Or, optionally you may simply press ^ Ctrl+⇧ Shift+ⓧ Delete to open the Delete Browsing History window (and skip step 2)
- Click on Delete Browsing History...
- Select Temporary Internet Files.
- Click the Delete button near the bottom of the window to delete your temporary files (i.e. clear your cache).
IE8 Internet Options Dialog.PNG5Set your cache to delete every time you close Internet Explorer. If you want the browser to automatically clear the cache whenever you close it, close the 'Delete Browsing History' window, select 'Internet Options' from the Tools menu, and check the 'Delete Browsing history on exit' checkbox.
Note: IE8 has a "feature" which retains some cookies even after you clear your cache if you do not UNCHECK the "Preserve Favorites Website Data." If you truly need to clear your cache, you will want to uncheck this!
- Internet Explorer 7Internet Explorer 7:
- Open IE 7 and click the Tools menu. Click the Delete Browsing History link at the top.
- Under the Temporary Internet Files heading, click Delete files...
- Click Yes when you see the prompt asking if you are sure you want to delete all temporary files.
- Alternatively, clear your cache for just the current page you're visiting. Press and hold ^ Ctrl on your keyboard, then Press F5 or click on the Refresh button (square button on the toolbar with opposite-facing arrows).

In Firefox:

- Go to "Clear Recent History":
- On a PC, click the "Firefox" menu in the top left corner. Next, select the right arrow next to "History >", and click "Clear Recent History"
- Or press ^ Ctrl+⇧ Shift+ⓧ Delete to open the recent history window.
- On a Mac, from the Tools menu, select "Clear Recent History..."
- Alternately, you can press ⇧ Shift+⌘ Command+ⓧ Delete.
- Make sure "Details" is expanded, then select "Cache" from the list. Uncheck everything else.
- In the "Time Range to Clear" drop down, select "Everything".
- Select "Clear Now". Your computer will work for a moment, and the process will be complete.
- You've successfully cleared Firefox's Cache!

Related Documents:

<http://www.wikihow.com/Clear-Your-Browser%27s-Cookies>

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