

A: Save as a favourite search filter!

For all ZIMS Reports you have the option to create Favourite Filters to save you valuable time. Simply select the report filters you want, click on the Save icon and name it! It will be available in a drop down list for you to select from the next time you want to use those same filters in a report.

Many thanks to Tina Bouttle from The Wildfowl & Wetlands Trust, who submitted this tip!





Animal(s) • Search Animals by Identifier/GAN	Report Start Date * Rep 01/Jan/1800 3	/Jun/2015
Select All	Dumin	
		Combine Notes and Observations Notes Observations Exclude notes from other grids Note Types / Note Sub Types (Will Show All By Default) Clear Note Types

Choose the filters you want in the report and then select the Save icon.

Favourite Search Filter				
Name *	Standard Report	×		
 Start Date as Yesterday End Date as Today 				
	🛃 Sa	ve 屏 Save & Run		

If you want the report to capture what happened yesterday then check the Start Date as Yesterday and End Date as Today boxes.

Run Report	 Standard Report	~	© 📕 🖓
Animal(s) *	nals by Identifier/GAN	::	Report Star
Search Anii		Q	01/Jan/180

The Favourite Filter will be available in the Favourite Search Filters box to select and use!

ZIPPING THROUGH ZIMS!



International Species Information System Information made easy.