Enclosure Management Index

This Index is for topics that help you to manage your Enclosures. It does not include topics on Animals as related to Enclosures such as recording animal moves or functionality regarding the enclosure occupants. It also does not cover Life Support functionality; that topic is covered in the Aquatics Index. See Aquatics Index

Contact support@Species360.org

Topics Covered
Enclosure Organization
Enclosure Customization
Enclosure Details
Enclosure Measurements
Enclosure Merges
Enclosure Related Reports

Enclosure Organization
Description: Topics that help you organize your Enclosures
Features Available:
- How to add a new Enclosure
- Setting up the Enclosure Tree for best data retrieval
- Drag and Drop in the Enclosure Tree
- Marking an Enclosure Inactive
- Creating and using Enclosure Lists
- Physically moving Enclosures
- Multiple Enclosure Assignments
- Enclosure Search

Related Materials:
- Add New Enclosure : Help document for adding a new enclosure
- Managing the Tree : Help document for organizing the Enclosure Tree
- Moves and Drag and Drop : Help document for Enclosure Moves and Drag and Drop in the Enclosure Tree
- Marking Inactive : Help document for marking Enclosures as Inactive
- Enclosure Lists: Help document on creating and using Enclosure Lists
- Multiple Enclosure Assignments : Help document on the impact of this functionality on animal moves and the Enclosure Tree
- Enclosure Search : Help document for finding a desired Enclosure(s) using filters

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Enclosure Customization
Description: Customizing the Enclosure Module to suit your needs
Features Available:
- Institution Preferences
- My Preferences
- Column Customization

Related Materials:
- [Enclosure Customization](#): Help document for customizing the Enclosure module

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Enclosure Details
Description: Information that can be recorded about your Enclosures
Features Available:
- Topics available under Details and More Details tabs
- Basic Info grid
- Maintenance and Maintenance Requests
- Planned Taxa
- Dimensions and Barriers
- Note and Observation Search
- Enclosure Alert Search

Related Materials:
- [Enclosure Details](#) : PowerPoint on topics you can record on Enclosures. This is not a how to but an overview of what is available.
- [Basic Info](#): Help document on the Enclosure Basic Info grid
- [Maintenance Workflow](#) : Help document on Maintenance Requests and performing Maintenance
- [Planned Taxa](#) : Help document on recording and searching for Planned Taxa
- [Dimensions and Barriers](#): Help document on recording Enclosure Dimensions and Barriers
- [Note and Observation Add/Search](#) : Help document on adding and searching for Enclosure Notes & Observations
- [My Calendar](#) : PowerPoint on My Calendar/Adding Alerts. Enclosure information on slides 12-14
- [Alert Search](#) : Help document on finding Enclosure Calendar Alerts

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Enclosure Measurements

Description: Getting the most out of the Measurements grid
Features Available:

- Creating Measurement Range Templates to capture desired measurements
- Creating Measurement Templates to save data entry time with batch entries
- Viewing and comparing measurements on one or more entities

Related Materials:

- Tools in Husbandry : Measurement Range Template Help is included here
- Adding single measurements and using the Batch Measurement Template: Help document for creating individual measurements and using a template to record batch measurements
- Upload Measurement Data : Help document for uploading an Excel file into ZIMS
- Environmental Quality Graph PPT : PowerPoint on the Environmental Quality Graphing Tool
- Environmental Quality Graph : Help document on the Environmental Quality Graphing Tool

Enclosure Merges

Description: How to use the two types of Enclosure Merges
Features Available:

- Actual Physical Merge
- Clean up Data Merge
- Searching for Enclosure Merges

Related Materials:

- Merging Enclosures : Help document on using and finding Enclosure Merges

Enclosure Related Reports

Description: Reports that are related to Enclosure Management or can be run filtered by Enclosure
Features Available:

- Enclosure Activity Report – Events relating to Enclosures
- Enclosure Occupants Summary Report – Listing of Enclosure occupants by numbers of taxonomy

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- Activity Report – Animal data that can be filtered by Enclosure
- Daily Report – Daily events that can be filtered by Enclosure
- Note Retrieval Report – Can be filtered by Enclosure Notes
- Enclosure Tab Occupants Report – Find current and historical Occupants of the Enclosure

Related Materials:
- Enclosure Reports : Help document on the Reports available in ZIMS. The following Reports include Enclosure data:
  - Enclosure Activity
  - Enclosure Occupants Summary
  - Activity
  - Daily
  - Note Retrieval
- Occupants Tab Report : Help document on using the Enclosure Occupants tab to produce a Report

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