

Help Menu instructions

How to use the help menu from the ZIMS desktop

When logged into ZIMS you can access the Help System directly with this easy to remember link:

<http://training.species360.org/HELP/>

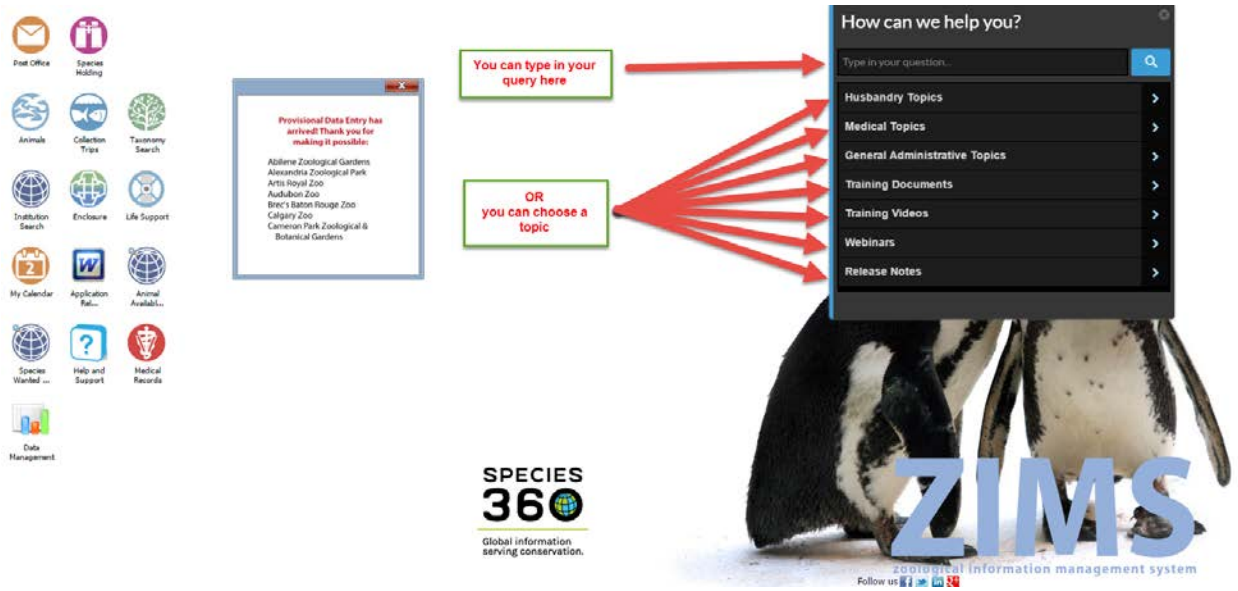
Finding help within ZIMS can be easily done by using the help menu search located in top right corner of your ZIMS desktop



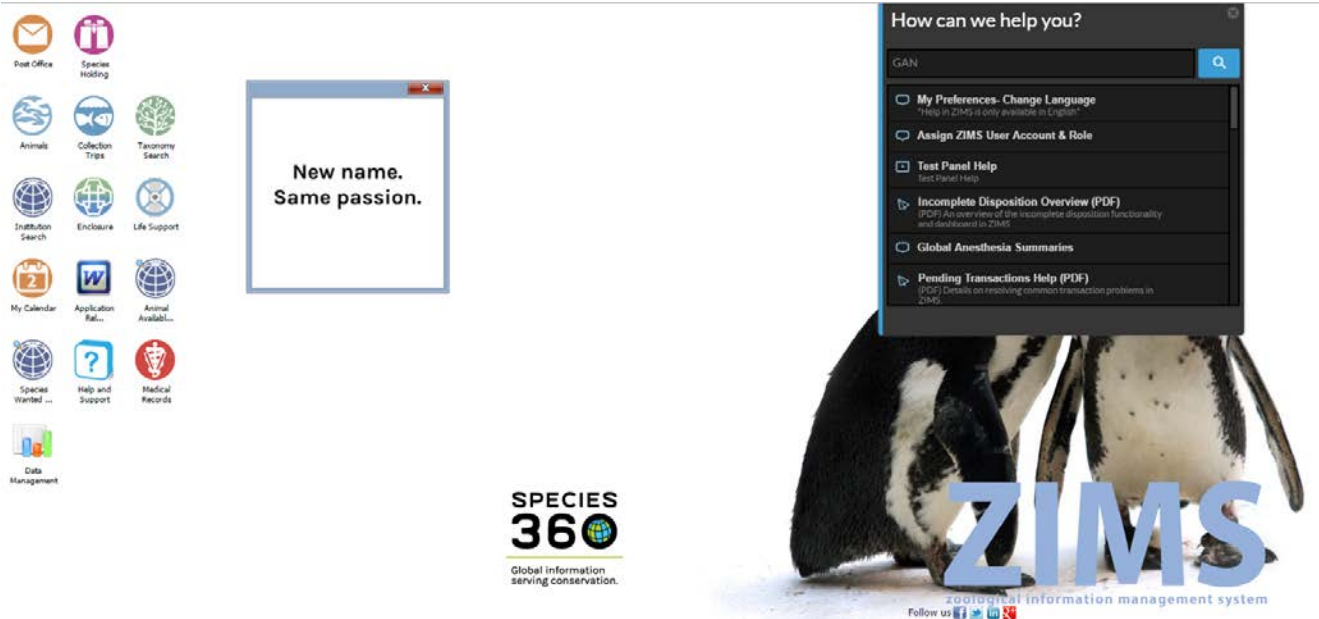
Just click the down arrow and you will see various topic's. If you are unsure of what category you should search, you can also begin to type in your question.

It is the mission of Species360 to facilitate international collaboration in the collection and sharing of information on animals and their environments for zoos, aquariums and related organizations.

www.Species360.org – Global Information Serving Conservation



The help menu will find any topic with the words that you type. You can be more detailed in your query to narrow down the search.



Search Result Icon Definitions:

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WalkMe Icon- ZIMS will guide you through the steps within ZIMS by showing popups of where to click.



Video Icon- A short, instructional audio video will appear as a popup on your ZIMS desktop.



Document Icon- This will redirect you to written help documents about the subject.

- Your institution may have a popup blocker on your internet. If this is the case, contact your IT department.

Revised 10 August 2017

** Species360 Organizational name change added on 07/18/2016*